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Date: 5th July 2019

Dear Sir/Madam,

A meeting of the **Partnerships Scrutiny Committee** will be held in the **Sirhowy Room - Penallta House, Tredomen, Ystrad Mynach on Thursday, 11th July, 2019 at 5.30 pm** to consider the matters contained in the following agenda. Councillors and the public wishing to speak on any item can do so by making a request to the Chair. You are also welcome to use Welsh at the meeting, both these requests require a minimum notice period of 3 working days, and a simultaneous translation will be provided if requested.

All Committee meetings are open to the Press and Public, observers and participants are asked to conduct themselves with respect and consideration for others. Please note that failure to do so will result in you being asked to leave the meetings and you may be escorted from the premises.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Chrissy'.

Christina Harrhy
INTERIM CHIEF EXECUTIVE

AGENDA

	Pages
1 To receive apologies for absence.	
2 Declarations of interest.	

A greener place Man gwyrddach

Correspondence may be in any language or format | Gallwch ohebu mewn unrhyw iaith neu fformat



Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution and the Code of Conduct for both Councillors and Officers.

To approve and sign the following minutes: -

- | | | |
|---|--|--------|
| 3 | Partnerships Scrutiny Committee held on 17th January 2019. | 1 - 6 |
| 4 | Partnerships Scrutiny Committee Forward Work Programme. | 7 - 12 |

To receive and consider the following Scrutiny reports: -

- | | | |
|---|--|---------|
| 5 | The Caerphilly Public Services Board Annual Report 2018-2019. (Digital Presentation) | |
| 6 | Good Health and Well-being Action Area. (Presentation only) | |
| 7 | Half Year Progress Update - The Caerphilly We Want Well-Being Plan 2018-2023 (October 2018 to March 2019). | 13 - 40 |

Circulation:

Councillors M.A. Adams, Mrs E.M. Aldworth, K. Etheridge, Mrs C. Forehead, Miss E. Forehead, L. Harding, G. Johnston, G. Kirby (Vice Chair), C.P. Mann, Mrs D. Price, J. Pritchard (Chair), J. Ridgewell, Mrs M.E. Sargent, R. Saralis, J. Taylor and L.G. Whittle

Co-opted Members: Ms L.C. Jones (Menter Iaith Sir Caerffili) and M. Diggle (Youth Forum)

Invited Representatives: Mrs S. Curley (Office of the Gwent Police and Crime Commissioner) and A. Hussey (South Wales Fire and Rescue Authority)

And Appropriate Officers

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Those individuals that attend committee meetings to speak/give evidence will be named in the minutes of that meeting, sometimes this will include their place of employment or business and opinions expressed. Minutes of Meetings including details of speakers will be publicly available to all via the Council website at www.caerphilly.gov.uk. except for discussions involving confidential or exempt items.

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PARTNERSHIPS SCRUTINY COMMITTEE

**MINUTES OF THE MEETING HELD AT PENALLTA HOUSE, YSTRAD MYNACH
ON THURSDAY, 17TH JANUARY 2019 AT 5.30 P.M.**

PRESENT:

Councillor J. Pritchard – Chair
Councillor G. Kirby – Vice-Chair

Councillors:

M. Adams, K. Etheridge, Mrs E. Forehead, L. Harding, C. Mann, J. Ridgewell,
Mrs M.E. Sargent, R. Saralis and L.G. Whittle.

Outside Bodies:

A. Hussey (South Wales Fire and Rescue Authority)

Together with:

R. Kyte (Head of Planning and Regeneration), K. Peters (Corporate Policy Manager),
T. McMahon (Community Regeneration Manager), P. Cooke (Senior Policy Officer), C. Evans
(Interim Scrutiny Officer) and K. Houghton (Committee Services Officer)

1. APOLOGIES

Apologies for absence were received from Councillors Mrs E. Aldworth, Mrs C. Forehead,
G. Johnston, Mrs D. Price, J. Taylor and together with S. Curley (Office of Gwent Police and
Crime Commissioner), J. White (Office of Gwent Police and Crime Commissioner), M. Diggle
(Caerphilly Youth Forum), H. Fletcher (NRW), S. Tiley (GAVO) and Ms L.C. Jones (Menter
Iaith Sir Caerffili).

2. DECLARATIONS OF INTEREST

There were no declarations of interest received at the beginning or during the course of the
meeting.

3. MINUTES – 13TH SEPTEMBER 2018

RESOLVED that the minutes of the Partnerships Scrutiny Committee meeting held on
13th September 2018 (minute nos. 1 - 8) be approved as a correct record and signed
by the Chair.

REPORTS OF OFFICERS

Consideration was given to the following reports.

4. PARTNERSHIPS SCRUTINY COMMITTEE FORWARD WORK PROGRAMME

The Interim Scrutiny Officer presented the report, which outlined details of the Partnerships Scrutiny Committee Forward Work Programme (FWP) for the period of January 2019 to July 2019 and sought suggestions, from Members, for any changes to its contents.

It was unanimously agreed that subject to changes that may arise as a result of the meeting, the Partnerships Scrutiny Committee Forward Work Programme be published on the Council's website.

5. HALF YEAR PROGRESS UPDATE 'THE CAERPHILLY WE WANT' WELLBEING PLAN 2018-2023

The Corporate Policy Manager introduced the report to the Committee which updated Members on the Performance Framework and Half-year Progress which was presented to the Caerphilly Public Services Board on the 4th December 2019.

She informed the Members that at the December meeting of the PSB it was agreed that performance would be reviewed at each of its quarterly meetings on a rotational basis. This would therefore effect the information that the Committee would see at each of its twice yearly meetings which differs from the PSB's quarterly meeting schedule. Members were referred to section 4.4. of the report which outlines how the PSB will assess its own performance by looking at Action Areas and Enablers in two sets, however it will consider the Communications and Engagement Enabler at every meeting.

Members raised concerns regarding the level of participation of partners in the certain workshops and working groups that take place around the Enablers and Action Areas and whether there has been a decline in the interest some of the partner organisations. The Corporate Policy Manager informed Members that the Local Authority has a responsibility to administer the PSB but that the delivery is collaborative. The Local Authority has no more responsibility than any other member for delivery, however, because of the breadth of services provided it was leading on more areas than other member organisations. It has been noted by the PSB that attendance at some working groups is not consistent and this is a matter for them to resolve. The onus is on the PSB to lead and drive forward the Strategic Plan and ensure partner participation. She emphasised that the Plan was in the early stages of delivery and the PSB and its partners were on a learning curve and therefore still in a settling in period. It is expected that attendance will improve as the Delivery Plans for each area's progress.

Members discussed PSB accountability and scrutiny and how this could better tie in with the Partnerships Scrutiny Committee. The discussion also included how the frequency of the Committee meetings could be adjusted to maximise the effectiveness of its scrutiny. Concerns were raised that there will be too much of a delay between partners reporting their performance to the PSB and the Committee scrutinising the data. The Corporate Policy Manager reminded Members that as a scrutiny committee they could call forward any witnesses they wished and choose what they wished to scrutinise. The Chair proposed that the Committee hold a workshop to consider the Committee's Forward Work Programme in greater detail with partner organisations in attendance and this was agreed by the Committee.

A Member enquired as to how the Apprenticeships Action Area Leads were encouraging the private sector to offer apprenticeship opportunities. The Community Regeneration Manager acknowledged that there was no formal link between the Action Area and the private sector

however this is addressed within the Welsh Economy Strategy which the Action Area works with and through this avenue relationships are being formed with the wider business network and a new framework is in place to increase support for apprenticeships and increase the opportunities for businesses to take on apprentices.

In the course of the discussion Members raised concerns that there was potential for the Plan to be undermined by budget cuts across the local authority and highlighted the Volunteering Action Area as particularly vulnerable to being impacted by these cuts. The Corporate Policy Manager advised Members that there were cuts across all the sectors and the voluntary sector, like others, may have to adapt and look at its priorities. If major changes occur which impact on an Action Area's ability to meet objectives then the PSB will identify and address this through the performance reporting framework.

A Member sought clarification regarding the population of the performance reports for each Enabler and Action Area particularly where there are gaps in the information. The Corporate Policy Manager advised Members that Areas were still in the process of populating the Action Plans with information as working groups began to meet more frequently. In view of the streamlining of reports as referred to in the Officer's introduction of the report, the PSB will be relooking at the reporting information and filling in those gaps that exist. This will be done in March 2019.

Members discussed their disappointment at the lack of attendance at the Committee of Action Area Lead Officers as it was considered difficult to fully scrutinise the reports without having those Officers present to question. The Corporate Policy Manager reminded Members that they had determined to look at an area in depth at each meeting and to receive and update report on other areas. Should Committee wish to have attendance from all Leads this will have to be communicated.

A Member proposed that a letter be written to the PSB requesting that they actively encourage Lead Officers to attend the 6 monthly Partnerships Scrutiny Committee and that via the Leader of the Council and Chief Executive, as representatives for the administration of the PSB, that they acknowledge the letter and provide assurance to the Committee that they will uphold their request. This was agreed by the Committee.

The Chair thanked the Corporate Policy Manager and Members for their contributions to the discussion of this report.

6. PRESENTATION ON RESILIENT COMMUNITIES ACTION PLAN

The Head of Planning and Regeneration, the Community Regeneration Manager and Senior Policy Officer provided Members with a presentation which sought to update Members on the work being done by the Lansbury Coalition for Change Board in relation to the Resilient Communities Action Plan.

The Head of Planning and Regeneration informed Members that the Board had revised its terms of reference to make the Board more fit for purpose and it had seen a reinvigoration in its purpose. The Board has also been developing the Resilient Communities Action Plan identifying what and where it wants to be in the delivery of its objectives.

The Officers provided Members with detailed updates on each of the key tasks identified as part of the Resilient Communities Action Plan which fell under four delivery objectives, those being to establish project management, co-ordination, delivery structures and responsibilities, identify and evaluate the service currently being delivered, establish and deliver a programme of projects based on the Deep Place Study recommendations and consider the findings and learning from the Lansbury Park work.

The local Ward and Scrutiny committee Member thanked Officers for the work being undertaken in Lansbury and informed the Committee that there was already a visible improvement in the area. The Member however did express frustration that as Ward Member for the area they had received little information on the Board's activities and requested that there be an increased level of engagement with all Ward Members for Lansbury Park. She had a number of questions relating to the area and it was agreed that the Member and her Ward colleagues would meet with the relevant Officers outside of the Committee for a detailed update.

Members discussed the benefits of encouraging and providing opportunities for training and development among residents and took particular note of the local initiative in place young people who are Not in Education, Employment or Training (NEET). The Community Regeneration Manager advised Members that the initiative had entered a bid to Welsh Government to develop entrepreneurial skills among residents in deprived areas including Lansbury Park.

Members enquired as to how the work being undertaken would be evaluated and whether key examples of successes would be reported. The Senior Policy Officer informed Members that the Board had agreed an evaluation framework which can be circulated to the Committee and progress is reported to the PSB 6 monthly including an annual report. The Head of Planning and Regeneration highlighted to Members that the action plan was a living document and would change as the work progresses.

A Member asked for clarification on how much funding was coming from the HRA and what impact this would have on the budget. The Head of Planning and Regeneration explained that funding would come out of the Environmental Programme budget. Resources in general will need to be carefully managed with the focus being on capacity provision as well as funding.

Members discussed how much volunteers were being engaged with to support the various projects taking place in the area and that the voluntary work taking place should be celebrated. The Community Regeneration Manager advised Members that there was volunteer involvement in almost all the projects but particularly noted volunteer roles in school and employment projects and the Parent Network activities. She informed Members that volunteer engagement was challenging but work continues to maximise all opportunities to encourage volunteering. She agreed to provide Members with the numbers of volunteers currently working in Lansbury Park.

Members considered the Welsh Index of Multiple Deprivation and the impact the work taking place in Lansbury Park will have on the area's ranking. The Community Regeneration Manager informed Members that there would be changes to the measures in the next index which means that it will not be comparable to the last index conducted and so changes to Lansbury Park's ranking would be limited. In addition the deprivation being targeted is largely generational deprivation and therefore the interventions taking place will not yet indicate significant impact, this may take 5-10 years. Members discussed the need to manage the public's expectations in regard to the index and the long term impact of the projects being carried out.

The Committee asked that their formal thanks to the lead officers for Resilient Communities, the Lansbury Coalition for Change Board and Officers that support the work in Lansbury Park be recorded.

The Chair thanked the Officers and Members for their contributions and discussion.

7. INFORMATION ITEMS

The Partnerships Scrutiny Committee received and noted the following information items:-

- (1) Caerphilly Public Service Board Minutes – 5th June 2018
- (2) Caerphilly Public Service Board Minutes – 11th September 2018

The meeting closed at 18:50p.m.

Approved as a correct record and subject to any amendments or corrections agreed and recorded in the minutes of the meeting held on 11th July 2019, they were signed by the Chair.

CHAIR

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PARTNERSHIPS SCRUTINY COMMITTEE – 11TH JULY 2019

SUBJECT: PARTNERSHIPS SCRUTINY COMMITTEE FORWARD WORK PROGRAMME

REPORT BY: CORPORATE DIRECTOR FOR EDUCATION AND CORPORATE SERVICES

1. PURPOSE OF REPORT

1.1 To report the Partnerships Scrutiny Committee Forward Work Programme.

2. SUMMARY

2.1 Forward Work Programmes are essential to ensure that Scrutiny Committee agendas reflect the strategic issues facing the Council and other priorities raised by Members, the public or stakeholders.

3. RECOMMENDATIONS

3.1 That Members consider any changes and agree the final forward work programme prior to publication.

4. REASONS FOR THE RECOMMENDATIONS

4.1 To improve the operation of scrutiny.

5. THE REPORT

5.1 The Partnerships Scrutiny Committee forward work programme outlines the reports planned for the period January 2020 to December 2020.

5.2 The forward work programme is made up of reports identified by officers and members and has been prioritised. Members are asked to consider the work programme and suggest any changes before it is published on the council website. Scrutiny committee will review this work programme at every meeting going forward alongside report requests.

5.3 The Partnerships Scrutiny Committee Forward Work Programme is attached at Appendix 1.

5.4 Conclusion

The work programme is for consideration and amendment by the scrutiny committee prior to publication on the council website.

6. ASSUMPTIONS

6.1 No assumptions are necessary.

7. LINKS TO RELEVANT COUNCIL POLICIES

7.1 The operation of scrutiny is required by the Local Government Act 2000. The Local Government Wales Measure 2011 and subsequent Statutory Guidance include requirements to publicise the work of scrutiny committees. The operation of scrutiny committee forward work programmes was agreed following decisions by Council in October 2013 and October 2015. Partnerships Scrutiny Committee are the local authority committee with responsibility for scrutinising the work of the Caerphilly Public Services Board.

7.2 Public Services Board Wellbeing Plan The Caerphilly We Want 2018-2023

Scrutiny Committee forward work programmes contributes towards and impacts upon the Public Services Board Wellbeing Plan, The Caerphilly We Want 2018-2023, by ensuring that the PSB is held to account.

8. WELL-BEING OF FUTURE GENERATIONS

8.1 This report contributes to the Well-being Goals set out in the Links to Strategy above. It is consistent with the five ways of working as set out in the sustainable development principle in the Act, since it allows Partnerships Scrutiny Committee to consider how the actions of the Public Services Board are:

- Long Term – Balancing short-term needs with the needs to safeguard the ability to also meet long-term needs
- Prevention - Acting to prevent problems occurring or getting worse to help public bodies meet their objectives
- Integration – Considering how the well-being objectives may impact upon each of the wellbeing goals, or on the objectives of other public bodies
- Collaboration – Acting in collaboration with any other person that could help the board to meet its well-being objectives
- Involvement – Involving people with an interest in achieving the well-being goals, and ensuring that those people reflect the diversity of the area which the body serves.

9. EQUALITIES IMPLICATIONS

9.1 There are no specific equalities implications arising as a result of this report.

10. FINANCIAL IMPLICATIONS

10.1 There are no specific financial implications arising as a result of this report.

11. PERSONNEL IMPLICATIONS

11.1 There are no specific personnel implications arising as a result of this report.

12. CONSULTATIONS

12.1 There are no consultation responses that have not been included in this report.

13. STATUTORY POWER

13.1 The Local Government Act 2000, The Local Government (Wales) Measure 2011.

Author: Charlotte Evans, Committee Services Officer, evansca1@caerphilly.gov.uk
Consultees: Catherine Forbes-Thompson, Scrutiny Manager
Richard Edmunds, Corporate Director for Education and Corporate Services
Robert Tranter, Head of Legal Services/ Monitoring Officer

Appendices:
Appendix 1 Partnerships Scrutiny Committee Forward Work Programme

Partnerships Scrutiny Committee Forward Work Programme January 2020 to December 2020			
Meeting Date: 30th January 2020			
Subject	Purpose	Key Issues	Witnesses
Public Services Board ½ Year Performance Reporting	To provide Scrutiny Committee with and overview of performance against the Well-being Plan	To allow oversight and scrutiny and development of the FWP	Kathryn Peters

Meeting Date: 16th July 2020			
Subject	Purpose	Key Issues	Witnesses
PSB Annual Performance Reporting	To provide Scrutiny Committee with and overview of performance against the Well-being Plan and discuss the annual report	To allow oversight and scrutiny of the activity of the PSB	Kath Peters

Meeting Date: Date to be Confirmed			
Subject	Purpose	Key Issues	Witnesses
I.T. Compatibility	Member Request		



PARTNERSHIPS SCRUTINY COMMITTEE – 11TH JULY 2019

SUBJECT: HALF YEAR PROGRESS UPDATE - THE CAERPHILLY WE WANT WELL-BEING PLAN 2018-2023 (OCTOBER 2018 TO MARCH 2019)

REPORT BY: CORPORATE DIRECTOR - EDUCATION AND CORPORATE SERVICES

1. PURPOSE OF REPORT

- 1.1 To update Partnerships Scrutiny Committee of the half year performance updates presented to the Caerphilly Public Services Board on the 5th March 2019 and the 4th June 2019.

2. SUMMARY

- 2.1 This report presents the performance reports examined by the Caerphilly Public Services Board (PSB) at its last two meetings. Those examined on the 4th June 2019, SET A, have been pre-circulated to committee following correspondence from the Chair of Partnerships Scrutiny Committee.

3. LINKS TO STRATEGY

- 3.1 The PSB has a statutory duty to prepare a local well-being plan and report on progress, including the production of a statutory annual report. The Future Generations Commissioner has stated that she wishes to see how PSB's are tracking progress based on outcomes and outputs and that it is important to measure what matters not what can be counted.
- 3.2 Partnerships Scrutiny Committee are the local authority committee with responsibility for scrutinising the work of the PSB.

4. THE REPORT

- 4.1 The performance of the PSB is included within the forward work programme of Partnerships Scrutiny Committee. Committee have agreed to scrutinise performance at each of its meetings.
- 4.2 This report includes the updates provided to the PSB on progress against the Actions and Enablers in 'The Caerphilly We Want 2018-2023' well-being plan for the period from October 2018 to March 2019.
- 4.3 At the December 2018 meeting the PSB considered that it would like to review performance at each of its quarterly meetings on a rotational basis. This will affect the information that Partnerships Scrutiny Committee sees at each of its meetings as this committee meets twice a year, while the PSB meets quarterly. The PSB will assess its own performance by looking at Action Areas and Enablers in two sets; however it would like to consider its Communications and Engagement at each meeting:

SET A:

Enabler 2	Communications and Engagement
Enabler 3	Procurement and Commissioning
Action Area 2a	Volunteering
Action Area 2b	Apprenticeships
Action Area 4a	Safer Communities
Action Area 4b	Resilient Communities

SET B:

Enabler 2	Communications and Engagement
Enabler 4	Asset Management
Action Area 1	Best Start in Life
Action Area 3	Good Health and Well-being
Action Area 5	Natural Environment

Following correspondence from the Chair of Partnerships Scrutiny Committee, to the Chair of the Caerphilly Public Services Board, it has been agreed (May 2019) that Committee will be circulated with performance reports immediately subsequent to each PSB to inform questioning. As such, the reports forming SET A, examined by the 4th June 2019 PSB, have been pre-circulated.

- 4.4 The review of performance through assessment by the PSB, and scrutiny by Partnerships Scrutiny Committee, is set within the calendar as follows:

PSB Meeting					
June		September	December		March
Set A		Set B	Set A		Set B
Quarter 3 and 4		Quarter 4 and 1	Quarter 1 and 2		Quarter 2 and 3
Partnerships Scrutiny Committee					
	July			January	
	March and June PSB reports			Sept and Dec PSB reports	

- 4.5 Partnerships Scrutiny Committee has set its Forward Work Programme to consider each of the areas in 4.3 above thematically in more depth at each of its meetings. Given the 5-year cycle of the well-being plan this means that each of the ten areas will be scrutinised in depth at least once.

5. WELL-BEING OF FUTURE GENERATIONS

- 5.1 This report contributes to the Well-being Goals set out in the Links to Strategy above. It is consistent with the five ways of working as set out in the sustainable development principle in the Act, since it allows Partnerships Scrutiny Committee to consider how the actions of the Public Services Board are:

- Long Term – Balancing short-term needs with the needs to safeguard the ability to also meet long-term needs
- Prevention - Acting to prevent problems occurring or getting worse to help public bodies meet their objectives
- Integration – Considering how the well-being objectives may impact upon each of the well-being goals, or on the objectives of other public bodies
- Collaboration – Acting in collaboration with any other person that could help the board to meet its well-being objectives
- Involvement – Involving people with an interest in achieving the well-being goals, and ensuring that those people reflect the diversity of the area which the body serves.

6. EQUALITIES IMPLICATIONS

- 6.1 This report is for information purposes only, so the Council's full Equalities Impact Assessment process does not need to be applied. The impetus of the legislation, in respect of a 'More Equal Wales', does however support equalities issues and so the work of the PSB considers equalities requirements throughout.

7. FINANCIAL IMPLICATIONS

- 7.1 There are no financial implications in relation to this report.

8. PERSONNEL IMPLICATIONS

- 8.1 There are no personnel implications in this report.

9. CONSULTATIONS

- 9.1 This report has been sent to the consultees listed below and all comments received are reflected in this report.

10. RECOMMENDATIONS

- 10.1 That committee note the progress updates provided to the PSB and consider how it would like to scrutinise thematic areas as part of its Forward Work Programme.

11. REASONS FOR THE RECOMMENDATIONS

- 11.1 To allow Partnerships Scrutiny Committee to discharge its duties under Section 3 of the Well-being of Future Generations (Wales) Act 2015

12. STATUTORY POWER

- 12.1 Section 35 of the Well-being of Future Generations (Wales) Act 2015.

Author: Kathryn Peters, Corporate Policy Manager CCBC and Caerphilly PSB Coordinator
Consultees: Councillor David Poole, Leader of the Council and Chair of the PSB
Christina Harrhy, Interim Chief Executive
Councillor Jamie Pritchard, Chair of Partnerships Scrutiny Committee
Councillor Gez Kirby, Vice Chair of Partnerships Scrutiny Committee
Richard Edmunds, Corporate Director, Education and Corporate Services
Stephen Harris, Interim Head of Business Improvement
Mike Eedy, Principal Accountant
Anwen Cullinane, Senior Policy Officer (Equalities and Welsh Language)
Shaun Watkins, Principal HR Officer

Appendices:

Half-year reports to Caerphilly Public Services Board 4th June 2019 (submitted pre-Scrutiny to inform questioning)

SET A
Enabler 2 Communications and Engagement
Enabler 3 Procurement
Action 2A Volunteering
Action 2B Apprenticeships
Action 4A Safer Communities
Action 4B Resilient Communities

Half-year reports to Caerphilly Public Services Board 5th March 2019

SET B
Enabler 2 Communications and Engagement
Enabler 4 Assets
Action 1 Best Start in Life
Action 3 Good Health and Well-being
Action 5 Natural Environment

Caerphilly Public Services Board Well-being Plan
Quarterly Performance

Date: 6th June 2019

Enabler: E2 Communications & Engagement
Contribution to the 4 Well-being Objectives:
Positive Change —
Positive Start —
Positive People — Effective communication and engagement is crucial in supporting the Caerphilly Public Services Board in striving towards achieving its vision and is fundamental to the “Involvement” element of the sustainable development principle.
Positive Places —
Contribution to the 7 Well-being Goals:
 Effective communication and engagement is intrinsic to the development of a prosperous Wales, a resilient Wales, a healthier Wales, a more equal Wales, a Wales of cohesive communities, a Wales of vibrant culture and thriving Welsh language, and a globally responsible Wales

Performance measures where identifiable	Is there a risk this will not be achieved?
The Youth Forum continue to be the primary user of the	
@CaerphillyPSB account not yet being used– social media accounts of partners mapped, guidance to be	
Qualitative measures	
Baseline awareness survey responses received, survey to stakeholders and the public via social media– low	
Questions for the PSB via social media circulated	
All March 2019 Papers on PSB website	

Evidence

Review and Update tasks


- Further report on publically open PSB meeting to be discussed. Consideration of ‘ownership’ of PSB communications.
- PSB Annual Conference Planning underway. Launch first annual report using Microsoft Sway, signing of the new Third Sector Agreement by PSB partners, and launch of on-line well-being assessment following work with Data Cymru–live evaluation of event planned.

Identify, Map and Develop communication and engagement opportunities

- Communications and Engagement Group have considered low awareness of the PSB among the public.
- Group agreed to focus on tangible projects that are more identifiable than the process work of the PSB to date. Support for action areas and their outputs. Policy support officers to have write access to the twitter account.
- CCBC Household survey due later this year. Already includes question on partnership activity for crime and disorder, suggestion to consider other well-being question (s)

Branding and Social Media

- Social media awareness survey circulated. Press picked up on the message which was shared 6200 times. However, low response rate to the survey. 23 stakeholders and 10 members of the public responded. Repeat survey in 18 months time– Summer 2020.
- Proposals to generate greater interest in the PSB, the ‘so what’ question should drive communication to ensure relevance.



Ref	Key Tasks Year 1-2	Progress Years 1-2
A	Develop a meaningful long-term engagement and communications strategy	<p>Engagement Strategy in place</p> <p>Report on openness and involvement drafted for discussion at the June 2019 PSB.</p> <p>Partners are attending the quarterly collaboration meeting. SWFRS communication and engagement contact to be re-established.</p>
Page B 18	Identify, Map and Develop communication and engagement opportunities	<p>Communications and engagement forward work plans are shared at each meeting to consider where collaboration can add value. Quarterly updates are shared by partners.</p> <p>Work to identify and develop opportunities for communication of the collaborative successes of other enablers, action areas and PSB partners is ongoing. Guidance for use of identify and responding to social media to be developed for partners, lead officers and policy support.</p>
C	Jointly communicate the positive messages about the county borough	<p>PSB identity has been used to promote the baseline awareness survey.</p> <p>PSB Website reviewed and updated. Improvements in bilingual pages.</p>

Guidance sought from the Public Services Board

The **#CaerphillyWeWant** twitter account has not been used other than by the Caerphilly Youth Forum. We would request that PSB members begin to use this for all work that is within their champion area..

Caerphilly Public Services Board Well-being Plan
Six Monthly Performance Report

Date: 4 June 2019

Action Area: Procurement

Contribution to the 4 Well-being Objectives:
This Action Area will make significant contributions to the Positive Change Objective. A shared commitment to improving the way we work together to develop a modern, flexible and innovative approach to procurement and commissioning.

The proposed work also has the potential to support and contribute to other Action Areas, and links are being made to these Groups. There is particular synergies with the Apprenticeships, Asset Management and Resilient Communities Groups.

Contribution to the 7 Well-being Goals:
The work will make contributions towards a Prosperous, Resilient, Healthier, Cohesive and a Globally Responsible Wales.

Performance measures where identifiable	Is there a risk this will not be achieved?
On an annual basis record the number of contracts awarded by taking into account sustainability strategies and objectives.	No
On an annual basis record the number of suppliers signed up to the Welsh Government Code of Practice – Ethical Employment in Supply Chains.	No
On an annual basis record the number of contracts that include community benefits and/or social value clauses.	No
Qualitative measures	

Evidence

Discussion within the Group meeting held in February regarding the inclusion of Commissioning especially due to the forums already established e.g. the National Commissioning Board and the Gwent Regional Partnership Board. These Boards and associated work streams have been established in line with the requirements of Social Care and Well-Being Act. Agreed action from the meeting for the Lead Officer to consult with the Council's Corporate Director for Social Services. Subsequently agreed that the Group would progress the priority areas of activity and key tasks that are currently listed within the Action Plan, which are predominately Procurement related. This will avoid any potential to duplicate the work of the aforementioned forums and adversely impact Commissioning Officers valuable time and resource. The lead will also work closely with representatives of the National Commissioning Board, the Gwent Regional Partnership Board and the PSB Partnering Organisations;

Unfortunately no further Group meeting has been possible due to unavailability, however communication has been ongoing via e-mail and direct telephone conversations;

Co-ordinating information and establishing links across the PSB in relation to the Foundational Economy, specifically in relation to the recent Challenge Fund, which closes on 12 July 2019;

Lead Officer is vice chair of the WLGA Heads of Procurement Group and is undertaking work at a National and South East Wales level in relation to the Future of Local Government Collaborative Procurement in Wales. Principles Paper produced and supports the initiatives within the Group's Action Plan. The Paper will be disseminated following consultation;

Lead Officer is actively involved with the Apprenticeships agenda and is a representative of the Group together with working closely with representatives of the Asset Management Group in relation to electric vehicles and electric vehicle infrastructure;

Code of Practice (CoP) on Ethical Employment in Supply Chains, Caerphilly CBC latest Modern Slavery Statement was published in March 2019. Other partnering organisations have either signed up or are in the process of formally signing up to the CoP. Discussions undertaken with representatives of Welsh Government in relation to measuring and monitoring community benefits/ social value clauses within Contracts via National Themes Outcomes and Measures (TOMS) Framework (or equivalent) aligned to WFG Act. New version of the Community Benefits Measurement Tool circulated across the public sector for initial consultation and feedback requested by 30 November 2018.



Ref	Key Tasks	Progress
A	Collaboration on spend and produce a sourcing plan (on a Gwent footprint to be aligned with Welsh Government's national approach once finalised). This will include the development and engagement with the third sector on possible opportunities.	This is a medium term task (2-3 years). Task being progressed at a national and regional level via WLGA . Discussions being held with National Procurement Service regarding the use of Atamis Spend Data and this can be replicated with PSB Partnering Organisations subject to direct agreement.
B	Adoption of Welsh Government's Code of Practice ('CoP') - Ethical Employment in Supply Chains.	Organisations are actively adopting/ signing up to the CoP and developing action plans. This information is available via TISC – https://tiscreport.org Caerphilly Statement via: https://www.caerphilly.gov.uk/My-Council/Strategies,-plans-and-policies/Procurement-strategies-and-plans/Modern-Slavery-Statement
C	Apply Community Benefits and/or Social Value Clauses in all Contracts (where applicable). Develop appropriate guidance and effective mechanism for 'buyers and suppliers' on the identification and recording of social, economic and regeneration benefits.	Actively consulting with Welsh Government on the New version of the Community Benefits Measurement Tool. Adopted within Caerphilly CBC's Programme for Procurement 2018-2023. Links to the Apprenticeships Group to ensure clauses covering apprenticeship opportunities, targeted, recruitment and training are included and subsequently monitored within appropriate Contracts. This will hopefully highlight opportunities, increase numbers and raise awareness. Supporting the Electric Vehicles and Electric Vehicle Infrastructure. Attending various workshops, events and seminars in relation to the Foundational Economy Agenda.
D	Development of Local Supply Chains. Including a 'Passport to Trade' methodology. Streamline and standardise on processes and procedures, use of technology by taking into account the local, regional and national digital agenda.	This is a medium to long term task (2-5 years) depending on individual organisations technical capability. This will also be linked to the National approach to Procurement (as referenced in A above under progress) Caerphilly CBC implementing the 'Passport to Trade' methodology and will be able to pass on knowledge and experiences to our partners.

Guidance sought from the Public Services Board

**Caerphilly Public Services Board Well-being Plan
Six Monthly Performance Report**

Date: 4th June 2019

Action Area: AA2A Volunteering
Contribution to the 4 Well-being Objectives:
Positive Change— developing a recognition of value and benefit of volunteering for well-being and encouraging involvement in the enablers
Positive Start— embedding and supporting volunteering with children and families to develop citizenship
Positive People—providing opportunities to develop a culture of sharing skills, supporting each other and promoting active citizenship
Positive Places— supporting resilient and cohesive communities by bringing people together for community action
Contribution to the 7 Well-being Goals:
 The Volunteering delivery plan contributes to all 7 Well-being Goals by encouraging the involvement of citizens in local community action. Volunteering is particularly relevant to Healthier Wales, More Equal Wales, Cohesive Communities, Vibrant Culture and Thriving Welsh Language.

Performance measures where identifiable	Is there a risk this will not be achieved?
Number of PSB partner volunteering opportunities promoted and filled	Requires PSB members to identify opportunities to promote
PSB staff take-up of volunteering opportunities	Requires corporate volunteering policies to be in place
Number of volunteers moving into apprenticeships, employment	
Qualitative measures	
Volunteering journey case studies	

Evidence

- Joint meeting with Volunteering and Natural Environment Action Area and Tiryberth Helping Hands to develop volunteering project linked to NRW and CCBC Active Travel and path improvement works at Tiryberth.
- Joint meeting between GAVO and NRW PSB members and officers to develop project work including a joint workshop session in June 2019
- Volunteering Lead attending Apprenticeships Action Area to continue links. Officers working with Coleg y Cymoedd and Coleg Gwent to look at certification of volunteering as part of learning.
- Volunteering opportunities for all PSB partners being uploaded to Volunteering Wales platform.
- Caerphilly Volunteering Awards to be launched during Volunteers week 1-7 June.
- GAVO has been actively working to renew its own Strategic Plan, which will cover the period 2019—2022, with the Volunteering section of the plan being driven and evolving into the new way of working in line with the best practice and outcomes outlined in the Caerphilly Volunteering action area.



Ref	Key Tasks Years 1-2	Progress years 1-2
A	Develop a coordinated approach to volunteering to enable all PSB partners to promote volunteering for well-being effectively	<p>PSB members identified lead officers to link to the Volunteering Action Area</p> <p>Steering group meeting held on 5/12/18 refined the Action Plan and identified short term tasks. Also identified gaps in representation including community representation.</p> <p>Mapping of volunteering opportunities continuing and discussions taking place with partners to include opportunities on Volunteering Wales platform</p> <p>Identification of partnership pilot volunteering projects across action areas</p> <p>The working group is looking to develop a Caerphilly PSB Volunteering Strategy including a Volunteering Charter, Volunteering Policy and volunteering recognition linking to the Annual Volunteering Awards.</p> <p>Working to link volunteering to other action areas and enablers</p>
B	Corporate social responsibility to enable staff of PSB organisations to volunteer.	<p>Identification of good practice examples of corporate volunteering policies, linked to the new GAVO Business Plan and ways of working.</p> <p>Identified PSB leads to be invited to the Gwent Volunteer Managers Network</p>
C	Recognise and utilise volunteering as a first step to the employment market.	<p>Lead Officer attends the Apprenticeships Action Area</p> <p>Connections made with Coleg Gwent and Coleg y Cymoedd to look at certificated volunteering to support CVs and employment</p>
D	Provide volunteering opportunities that are appropriate for all ages and sectors of the community.	<p>CCBC Volunteering Officers attending Third Sector Forum to develop links and publicise opportunities for volunteering with CCBC</p> <p>GAVO Volunteering Officers have all undertaken Train the Trainer certificate in Volunteer Management to increase support for all organisations recruiting volunteers</p>

Guidance sought from the Public Services Board

Action Area: AA2b Apprenticeships

Contribution to the 4 Well-being Objectives:

This Action Area will make significant contributions to the Positive People well-being objective.

The proposed work also has the potential to support and contribute to all of the other Action Areas, and links are being made to these other groups. There is particular synergy with the Volunteering Action Area, and the Lead for this Action Area is a member of the Apprenticeships Delivery Group, as is the Lead for the Procurement Enabler.

Contribution to the 7 Well-being Goals:

The proposed work will make a significant contribution to the Prosperous Well-being Goal. It will also contribute to the More Equal and Cohesive Communities Goals.

Evidence

The Apprenticeships Delivery Group met for the first time in October 2018, and continues to meet on a quarterly basis. A number of workshops have been held and the Action Plan revised accordingly, it has now been fully populated. The Actions have been revised and more detailed task provided for each action, with more detailed timescales. Each action has a lead officer from across the represented organisations. Who will be responsible for leading the delivery of each task through sub groups of the delivery group.

Welsh Government attended the April meeting to provide a presentation on the replacement Apprenticeship Matching system. This provided an opportunity to feed in comments and suggestions to the developing system. I was also agree that Caerphilly should develop a link to the system rather than developing a separate system.

Sectoral analysis is currently underway to identify work force planning needs and local skills gaps. A proposal for a CCBC Apprenticeship programme is currently being developed and will be presented to CCBC Corporate Management team.



Performance measures where identifiable	Is there a risk this will not be achieved?
Aim to reduce the impact of poverty by supporting people into better employment prospects.	No
Support schools to help those who do not wish to follow a traditional attainment pathway to access alternative provision.	No
Provide an all age, all level apprenticeship programme for residents of the county borough, and ensure that we raise awareness of the opportunities available within our communities.	No
Align communication pathways and approaches to promote apprenticeship opportunities to the new approach being developed by WG i.e. the replacement for the Apprenticeship Matching Service.	No
Ensure that the local delivery of work programmes aligns and maximises opportunities from the Caerphilly PSB apprenticeship programme.	No
Maximise the links and develop appropriate pathways to the apprenticeship opportunities available via the Cardiff Capital Region City Deal.	No
Qualitative measures	
Increase the number of residents engaged in apprenticeships, traineeships and work placements.	
Increase the number of local businesses offering opportunities for apprenticeships, traineeships and work placements.	
Increase the number of apprenticeships, work placements and employment opportunities provided by Caerphilly Council.	
Increase the number of people engaged in employment or voluntary work under the Employment Support Programmes.	

Ref	Key Tasks	Progress
A	Employment, Education and Training	<p>Sectoral analysis of local business is underway.</p> <p>Discussion with schools has commenced about work experience placements and alternative career pathways.</p> <p>A report to identify a shared apprenticeship programme will be presented to the PSB at the September Meeting.</p>
Page 24 B	Communities, Outreach and Links	<p>Work has commenced with the Procurement Enabler and Coleg y Cymoedd to discuss opportunities for training and apprenticeships linked to the Council's New Build programme, WHQS post 2020 and 21st Century Schools.</p> <p>Discussion around pathways from volunteering into employment support programmes have taken place, with an action that the volunteering bureau will include offering employment support as part of their recruitment process.</p>
C	Platforms and Communication	<p>The mapping exercise across organisation is on going.</p> <p>Welsh Government is developing a replacement matching service and it has decided to input locally into its development and develop a Caerphilly link rather than establishing a separate system.</p> <p>Engagement with schools has commenced. This is be subject to a separate piece of work and report to CCBC's Corporate Management Team.</p>
<p>Guidance sought from the Public Services Board</p>		

Caerphilly Public Services Board Well-being Plan
Six Monthly Performance

Date:
04/06/2019

Action Area: AA4 – Safer Communities

Contribution to the 4 Well-being Objectives:

Positive Change—Improved partner working and sharing of workspace, facilities and information will use assets and resources more intelligently.

Positive Start—Educating young people in community responsibility, providing diversion from negative behaviours, work with Gwent Police ACES and Early Intervention providers.

Positive People—Building and maintaining collaborative working/engagement with partners to explore concerns, identify and action relevant solutions. Use of community engagement events to encourage increased reporting.

Positive Places—Work with partners to tackle environmental crime and property defacement and development of mediation services to help residents address problem persons and behaviour directly.

Contribution to the 7 Well-being Goals:

Safer Community actions will contribute towards the resilient, more equal and cohesive communities goals.

Performance measures where identifiable	Is there a risk this will not be achieved?
Reduced number of people entering Criminal Justice System	Yes
Effective response to ASB—Strike 3 and 4 numbers	No
Identify and respond effectively to crime and ASB challenges.	No
Qualitative measures	
The House Hold Survey questions are being reviewed to determine level of cohesiveness within the Caerphilly county borough.	No

Evidence

The creation of the Community Safety Hub and fortnightly partnership tasking to identify areas of demand and vulnerability and effectively respond to the risks of the challenges around Anti-Social Behaviour and Organised Crime faced in the area is now well established.

The Anti-Social Behaviour Co-Ordinator is partnership with Gwent Police has provided ASB referral training sessions across CCBC to highlight the early intervention services available and how to refer ASB perpetrators into the process.

A Gwent Prevent Action Plan has been drafted to meet the recommendations of the Home Office Prevent Toolkit. The action plan will be managed by the Gwent Prevent Training & Delivery Group in consultation with partners.

A Community And Neighbourhood Directed Operations (CANDO) event was held in Phillipstown in March to gather information about resident's concerns around community perceptions of crime, disorder and ASB and to provide partnership reassurance. Following a public consultation event a week of action took place where partners carried out a variety of activities in the area and an action plan has also been developed which prioritises future work.



Ref	Key Tasks	Progress
A	Maintain an accurate picture of Anti-Social Behaviour and those responsible; encouraging and facilitating reporting and strengthening community confidence by effectively tackling issues through use of statutory powers or partnership referral and utilising early intervention and prevention schemes.	<ul style="list-style-type: none"> • A training delivery programme on anti-social behaviour for all of Caerphilly Police Officers has now been completed. • A Community And Neighbourhoods Directed Operations (CANDO) event took place in March 2019 in Phillipstown. Residents were asked their views on the key issues facing them and the community. An action plan has been developed which will be discussed in monthly multi-agency meetings and progress monitored and reviewed.
B	Ensure responsibilities for PREVENT and CHANNEL under Counter Terrorism and Security Act 2015 are met and develop an action plan to ensure all duties are fulfilled including training provision and promotion of community cohesion.	<ul style="list-style-type: none"> • A Gwent Prevent action plan has now been drafted which will meet the recommendations within the Home Office Prevent Toolkit. The plan includes actions on the following key strands: Counter Terrorism Local Profile, Risk Assessments, Channel & Prevent Referrals, Training, Schools & Higher/Further Education, Policies and Community Cohesion.
C	Work closely with statutory, specialist and internal partners to identify Serious Organised Crime through the Caerphilly Serious Organised Crime Partnership.	<ul style="list-style-type: none"> • The Caerphilly Serious Organised Crime Partnership has been now been embedded for twelve months. Five organised crime groups have been identified in the Caerphilly area and are being actively managed through partnership approach.
D	Work with partners to improve joint working and information sharing through the creation of the Caerphilly Community Safety Hub to address demand within Caerphilly County Borough.	<ul style="list-style-type: none"> • The Community Safety Hub was established in January 2019. A number of partners now have a base at the Hub including the Crimes And Disorder Reduction Officers (CADROs), South Wales Fire & Rescue Service, Prevent Officer and the Regional ASB Co-ordinator. A number of other agencies have also requested to attend on a regular basis including Registered Social Landlords and Drug and Alcohol services. Currently the Hub only has eight desks so spaces are limited and discussions are taking place about possible expansion.

Guidance sought from the Public Services Board

Nothing at this time.

Caerphilly Public Services Board Well-being Plan
Six Monthly Performance Report

Date: 4th June 2019

Action Area: AA4b Resilient Communities

Contribution to the 4 Well-being Objectives:

- ◆ **Positive Change** - The Coalition for Change Board is made up of representatives from all PSB partner organisations. A key focus is to use our assets and resources more intelligently for the benefit of our residents
- ◆ **Positive Places** - A comprehensive programme is being developed to improve the physical condition of the estate and the homes on it. Work is underway to improve the well-being and resilience of individuals and to allow them to reach their full potential

Contribution to the 7 Well-being Goals:

The work will make particular contributions towards the prosperous, resilient, healthier, more equal and cohesive communities goals.

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Performance measures where identifiable	Is there a risk this will not be achieved?
No. of homes having external wall insulation installed	No
No. of homes compliant with WHQS	No
Qualitative measures	
The LPC building (43 Atlee Court) is becoming increasingly used by the local community, mainly for information and Citizens Advice.	

Evidence

The multi-agency Coalition for Change Board has agreed an extensive programme of works at Lansbury Park based on the Deep Place Plan. Partnership working and community involvement will be key to delivering this work. The Board has agreed structures, responsibilities and reporting for each of its tasks.

Work is now underway to address the wider environment on the estate, and an Environmental Enhancement Plan is being developed. This Plan includes proposals for a replacement GP surgery and a community hub. It also examines opportunities to use the open space on the estate better and to reconfigure parking and garages. This Plan is currently being consulted on.

Caerphilly Homes has invested £4.4m in undertaking internal works to Council homes in Lansbury Park. Works undertaken consist of bathroom improvements, new kitchens, rewires and new central heating systems. A further £4m has been spent on installing external wall insulation and undertaking associated improvements to Council homes in order to improve the energy efficiency of homes, address fuel poverty issues and improve well being.

There are now fortnightly Community Safety Hub meetings held with partners to prioritise the risks and effectively respond to the risks of the challenges around Drug, Alcohol, Anti-Social Behaviour and organised crime faced in the area.



Ref	Key Tasks	Progress 1—2 years
A	Consider how the findings and learning from the Lansbury Park work can be used to support other disadvantaged communities	This is a medium term task that will develop as the learning from the Lansbury Park work emerges
B	Establish project management, co-ordination, delivery structures and responsibilities	The Coalition for Change Board continues to meet on a quarterly basis. Partners now lead on identified strands of work, with identified officers agreed for tasks.
C	Identify and evaluate the services currently being delivered for the benefit of residents within Lansbury Park, and the costs of delivery. Including a community audit	An Academi Wales graduate has been appointed to spend 22 months on a project that will map the services currently delivered in Lansbury Park. Her initial placement with Caerphilly Homes has been completed and she will now spend 8 months with Aneurin Bevan University Health Board.
D	Establish and deliver a programme of projects based on the Deep Place Study recommendations	Programme of projects agreed based on actions identified in Deep Place Plan. Leads, responsibilities and reporting structures agreed
E	Support housing partners to deliver appropriate, affordable and sustainable homes.	This is a medium term task that will develop as the learning from the Lansbury Park work emerges. The work to establish a more balanced, demographic profile in Lansbury Park by working with the existing housing allocations strategy, will be particularly relevant to this task.
Guidance sought from the Public Services Board		

Caerphilly Public Services Board Well-being Plan
Quarterly Performance

Date: 5th March 2019

Enabler: E2 Communications & Engagement
Contribution to the 4 Well-being Objectives:
Positive Change —
Positive Start —
Positive People — Effective communication and engagement will be crucial in supporting the Caerphilly Public Services Board in striving towards achieving its vision and is fundamental to the “Involvement” element of the sustainable development principle.
Positive Places —
Contribution to the 7 Well-being Goals:
 Effective communication and engagement is intrinsic to the development of a prosperous Wales, a resilient Wales, a healthier Wales, a more equal Wales, a Wales of cohesive Communities, a Wales of vibrant culture and thriving Welsh language, and a globally responsible Wales

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Performance measures where identifiable	Is there a risk this will not be achieved?
The Youth Forum are using #CaerphillyWeWant more readily 8 tweets since start of 2019	Green
@CaerphillyPSB account not yet being used	Yellow
Qualitative measures	
Baseline awareness survey issued -responses by 13th	
Brand guidelines and logo pack circulated to partners	
All December 2019 Papers on PSB website	

Evidence

Review and Update tasks

- Group have met and discussed the ‘questions for the PSB’ social media messages. Decided that these should better relate to the agenda to gain interest
- Work continuing to review Annual Conference structure and membership. Speakers confirmed. To be discussed by PSB.

Identify, Map and Develop communication and engagement opportunities

- Mapping of social media accounts underway– next task is to develop guidance for staff who manage accounts so that they can deal with questions aimed at the PSB
- Forward Work Programmes of Partners shared, including regular diarised activity

Branding and Social Media

- Logo pack and brand guidelines circulated electronically and on the closed Facebook page
- #CaerphillyWeWant hash tag is beginning to be used more frequently by groups like the Youth Forum at events



Ref	Key Tasks Year 1-2	Progress Years 1-2
A	Develop a meaningful long-term engagement and communications strategy	<p>Engagement Strategy in place</p> <p>Two reports on openness and transparency have been received by the PSB. A further report is due in June 2019 to consider whether the meetings can be open to the public</p> <p>Partners are attending the quarterly collaboration meeting</p>
Page B 30	Identify, Map and Develop communication and engagement opportunities	<p>Communications and engagement forward work plans are shared at each meeting to consider where collaboration can add value.</p> <p>Work to identify and develop opportunities for communication of the collaborative successes of other enablers, action areas and PSB partners is ongoing but links need to be made more closely.</p>
C	Jointly communicate the positive messages about the county borough	<p>PSB identity has been used to promote the baseline awareness survey with all partners asked to retweet</p> <p>Assisting SWFRS to recruit on call firefighters using CCBC channels and linking to the #CaerphillyWeWant handle.</p> <p>PSB Website reviewed and updated. Improvements in bilingual pages.</p>

Guidance sought from the Public Services Board

The @caerphillypsb twitter account has not been used. We will aim to increase the content/messages and would request that PSB members do the same.



**Caerphilly Public Services Board Well-being Plan
Six Monthly Performance**

Date: 5th March 2019

Action Area: E4 Asset Management
Contribution to the 4 Well-being Objectives:
Positive Change — Encourage partners to work together
Positive Start —
Positive People — Providing local ‘community hub’ facilities for people to ensure they access key services
Positive Places — Managing our green infrastructure to ensure a low carbon society

Contribution to the 7 Well-being Goals:
 A prosperous Wales, A resilient Wales, A healthier Wales, A more equal Wales, A Wales of cohesive communities, A Wales of vibrant culture and thriving Welsh language, A global-responsible Wales.

Performance measures where identifiable	Is there a risk this will not be achieved?
In development	
Qualitative measures	
In development	

Evidence

Asset Management information pack developed to inform development of the Asset Management Delivery Plan, Delivery Plan completed and shared with partners and Asset Map developed for all PSB Partner sites

A contract for the Gwent Regional Electric Vehicle Charge Point Feasibility Study was awarded on January 18th 2019 with completion by April 17th 2019.

£75K funding has been secured from Welsh Government for the Gwent Regional Fleet Review. The review will be carried out by the Welsh Government Energy Service

The option of the Procurement Enabler Delivery Plan including consideration of electric vehicles and electric vehicle infrastructure has been discussed and agreed. This will facilitate a regional approach to procurement.

Two separate attempts to arrange opportunities meeting with PSB partners have failed to get commitment from sufficient partners to make the meeting worthwhile.

Ref	Key Tasks	Progress
A	Map our Assets—identify current use of buildings and opportunities for shared use with PSB Partners	Asset Map created for all PSB Partners sites. Opportunity for further work and to split the assets into land, transport, supporting delivery etc.
B	Identify and explore opportunities for collaborative working with PSB Partners	Unable to get sufficient PSB Partners to an Opportunities Meeting to identify and explore opportunities for collaborative working
C	Link with Welsh Government Assets Working Group	Developed links with Paul Bryant and Welsh Government Assets Working Group. The aim was to link the two groups following the 'opportunities meeting', which hasn't happened.
Page D 32	Explore opportunities to link with Community Hubs Project	The Community Hub initiative is currently a separate initiative and the intention was to give update reports to this Action Area. Given the lack of commitment to the Opportunities Meeting it is proposed that the Community Hubs meetings will be the main vehicle to explore the shared use of built assets
E	Investigate any available Welsh Government funding that could assist the group.	Grant bid to the Welsh Government Assets Collaboration Programme Wales Phase 2 fund to fund the Gwent Regional Fleet Review was unsuccessful but £75k has been secured from the Decarbonisation Team — see F below.
F	Increase our use of electric vehicles and charge point infrastructure	<p>A contract for the Gwent Regional Electric Vehicle Charge Point Feasibility Study was awarded on January 18th 2019 with completion by April 17th 2019.</p> <p>£75K funding has been secured from Welsh Government for the Gwent Regional Fleet Review. The review will be carried out by the Welsh Government Energy Service</p> <p>The option of the Procurement Enabler Delivery Plan including consideration of electric vehicles and electric vehicle infrastructure has been discussed and agreed. This will facilitate a regional approach to procurement.</p>

Guidance sought from the Public Services Board

Given the lack of sufficient partner commitment to the Asset Management Opportunities Meetings it is proposed that the shared use of built assets is now explored and developed via the Community Hub meetings which are chaired by CCBC.

The electric vehicle strategy would be the focus of separate dedicated meetings

Caerphilly Public Services Board Well-being Plan
Six Monthly Performance

Date: 5th March 2019

Action Area: AA1: Best start in life

Contribution to the 4 Well-being Objectives:

Positive Change—embedding prevention into all that we do

Positive Start—providing the Best start in life for current and future generations

Positive People—securing the best outcomes for current and future generations

Positive Places— supporting more resilient communities, prosperous economies and stronger societies by reducing inequalities.

Contribution to the 7 Well-being Goals:

A prosperous Wales, A resilient Wales, A healthier Wales, A more equal Wales, A Wales of cohesive communities, A Wales of vibrant culture and thriving Welsh language, A globally responsible Wales.

Evidence

Best start in life Information pack completed to inform development of Action Plan

Action Plan completed and shared with partners.

PSB Champion, Lead officer and Policy Support attended Welsh Government Thematic day for Best start in life.

PSB Champion, Lead officer and Policy Support attended ACEs Hub PSB Strategic Development Day.

Partnership Agreement between Caerphilly PSB and CymruWellWales on the First 1000 Days Collaborative,. PSB Champion, Lead officer and Policy Support attended meeting with Public Health Wales to progress.

6 Trainers qualified to deliver ACEs training across multi sectors, training circa 125 staff Nov-March 2019. Paper Tigers screening with partners to consider how it can be used moving forwards. ACE policy / programme audit being piloted with Flying Start programme initially in conjunction with WG team.

Theory of Change model developed for Children First pilot zones with subsequent action plan.

Task groups set up—Early Years task group developing information for parents to support their child’s development; Safe and resilient developing a common understanding and language including organising training on resilience 3rd April; Play in the community exploring how to develop playful communities.

Early Years system pathfinder—signed up to become pathfinder; attendance at 2 workshops; mapping and engagement event being planned for April / May.

Case studies being developed currently to understand frontline work and impact of ACE awareness training.



Performance measures where identifiable	Is there a risk this will not be achieved?
Training outcomes : improved understanding of early intervention + confidence in signposting	
Educational Attainment outcomes of children at age	
Reduction in public health outcomes measured in	
Quantifiable measures	

Ref	Key Tasks	Progress Year 1—2
A	Develop the Best Start in Life Action Area	<p>All feedback gathered through both the Assessment of Need engagement process plus the development of The Caerphilly We Want Well-being Plan has been reviewed and has informed the development of this Action Area.</p> <p>The Action Plan for Best start in Life has been developed and shared with stakeholders and other PSB Action Areas.</p> <p>Best start in life has also been chosen by Welsh Government as a national priority theme and thus work is progressing on a national, regional and local level.</p>
B	Develop a Whole Systems Approach	<p>Journey started , with partners, to map the early years system to identify assumptions, strengths, risks, gaps and opportunities for change to inform future development and delivery. Development day planned to progress.</p>
C	Coordinate First 1000 Days Initiative	<p>Attended meeting with Public Health Wales to explore system engagement. Caerphilly PSB has signed a Partnership Agreement with CymruWellWales committing to the First 1000 Days Collaborative.</p> <p>Core working group established for First 1000 Days initiative and now increased to include the Early Years System Pathfinder information moving forward.</p>
D	Reduce the impact of Adverse Childhood Experiences	<p>ACEs Hub PSB Strategic Development Day attended.</p> <p>Local training group established to co-ordinate trainers.</p> <p>Core group of trainers across multi sectors, have completed the Train the Trainer qualification and can now deliver to multi sector workforces.</p> <p>Meeting held with Gwent Police to progress to education element of the Early Action Together initiative.</p> <p>ACE Awareness training delivered to circa 125 practitioners in early intervention and prevention provision. Paper Tigers screening for practitioner leads to consider how to use moving forward.</p>
E	Coordinate Children First pilot zones	<p>Core group established for Children First initiative. Theory of Change model developed which has informed the development of the operational plan.</p> <p>Task groups set up—Early Years task group developing information for parents to support their child’s development; Safe and resilient developing a common understanding and language including organising training on resilience 3rd April; Play in the community exploring how to develop playful communities.</p>
<p>Guidance sought from the Public Services Board</p>		

Caerphilly Public Services Board Well-being Plan
Six Monthly Performance

Date: 5th March 2019

Action Area: AA3 : Good health and well-being

Contribution to the 4 Well-being Objectives:

Positive Change—embedding prevention into all that we do

Positive Start— providing the Best start in life for current and future generations

Positive People—securing the best outcomes for current and future generations

Positive Places— improving services, improving health and well-being

Contribution to the 7 Well-being Goals:

The Good health and well-being delivery plan demonstrates how we are maximising contributions to all 7 Well-being Goals. These are : A prosperous Wales, A resilient Wales, A healthier Wales, A more equal Wales, A Wales of cohesive communities, A Wales of vibrant culture and thriving Welsh language, A globally responsible Wales.

Evidence


Good health and well-being Delivery Plan completed

Refreshed Caerphilly Neighbourhood Care Network Plans x3 submitted to Welsh Government—these are now aligned to key local strategic plans and policies including this Action Area. In addition to this all three NCN areas are in the process of developing a 'Plan on a Page' which summarises at a high level the plan.

Media campaigns promoting flu immunisations and Choose Pharmacy—common ailment service

Care Navigation training has been provided for all GP practice reception staff between September and Dec 2018 and currently the Vision and EMIS templates are being ratified with a view of going live in early March 2019.

A NCN and Third Sector workshop held 22nd November 2018

 Screening Champions Train the Trainer course held on 21st February

Performance measures where identifiable	Is there a risk this will not be achieved?
Reduce smoking prevalence	
Achieve uptake targets in vaccinations	
Achieve targets in national screening programmes	
Qualitative measures	
In development	

Ref	Key Tasks	Progress Year 1-2
AA3	Develop the Good health and well-being Action Area	The Delivery Plan for Good health and well-being has been developed and shared with other PSB Enablers and Action Areas. Joint working with other Enablers and Action Areas has begun. A workshop is planned for April 4th with the aim of developing actions further with key stakeholders, assess enablers and barriers and thus progress implementation of the plan.
AA 3.1	Improve joint working with an emphasis on prevention to address current and future health challenges	Utilised local media to promote uptake of flu immunisations. A Flu Communications Pack has been developed for primary schools to share messages with parents—all primary school age children are now eligible for Flu vaccination. E Learning Flu Awareness training has been promoted with front line staff across health and social care. Screening Champions Train the Trainer course held on 21st February. To increase informed choice in the population (which will hopefully increase uptake), a programme of Screening Champions training is to be developed in collaboration with third sector partners.
AA 3.2	Invest in the well-being of our staff	Staff well-being events held. Encouraging uptake of flu vaccination via e learning, media and internal communications. Vending machine provision changed to a healthier choice Joint project underway with Action Area 5 to develop green active travel routes in Tiryberth includes enhancing travel routes, improving access, biodiversity project, history project and links to schools. Collaborative, cross actions working to address physical and mental well-being.
Page 36	Provide an integrated system of health, social care and well-being closer to home through the Neighbourhood Care Network	All three NCN (Neighbourhood Care Network) plans have been reviewed and submitted to Welsh Government —these are now aligned to the key priorities of this action area, the Integrated Partnership Board and ABUHB's Integrated Medium Term Plan. All 3 plans are also aligned to the 5 Ways of Working and the 7 Well-being Goals. NCNs have agreed funding for health visitor projects including constipation training and safer sleeping . These initiatives also support Area Action 1—Best start in life. Refocused NCN meetings to encourage greater involvement of key stakeholders around the table using a workshop approach around key priorities with key actions and outcomes. NCN cluster workshops on obesity to be held early 2019. Caerphilly Winter Plan developed for all services who deliver front line and support services. Focuses on inclement weather and business continuity. 'Choose Pharmacy' - common ailment service promoted via local media and NCN clusters. Working closely with LA around period poverty and the March 2019 NCN meeting focus being "Poverty" in general and will incorporate period poverty.
AA 3.4	Ensure front line staff have the necessary skills and expertise to provide joined up services that meet the needs of residents	Care navigation training running between Sept—Dec18, has been provided for all GP practice reception staff which aims to direct patients to most appropriate service in a more timely fashion, the GP system templates are currently being ratified with a view to going live in early March 2019. Caerphilly wide NCN workshop on 22nd Nov 18 with third sector partners will raise awareness of services provided in Caerphilly and identify gaps in service which will be taken forward to form a work plan.
AA 3.5	Work in close collaboration with the Regional Partnership Board for health and social care to ensure our individual priorities	Reviewing current reporting governance frameworks within Caerphilly. Currently there is a multi partner management forum which provides support for NCN clusters and will act as a conduit to the Integrated Partnership Board. There is a requirement to improve the communication between the Gwent Regional Partnership Board, the Caerphilly PSB and the Integrated Partnership Board.
AA 3.6	Create a supportive environment that enables residents to manage their physical, mental and well-being needs in partnership	Making Every Contact Count training is being delivered to frontline staff. E learning is available for non-NHS staff. Preparations are underway to prepare for the new Smoke free legislation including raising awareness of organisation's responsibilities and building upon existing smoke free policies in schools, playgrounds and hospital sites.

Guidance sought from the Public Services Board

Action Area: AA5

Contribution to the 4 Well-being Objectives:

Positive Change— working with others to help everyone to understand the importance of the natural environment and how it underpins how we live, work and play.

Positive Start— Creating and maintaining healthy, green, well-connected green spaces and habitats to deliver multiple benefits for well-being.

Positive People— Enhancing and promoting local, natural environments, to help residents be more active and engaged.

Positive Places— Providing a network of connected green spaces to deliver multiple benefits for both individuals and nature.

Contribution to the 7 Well-being Goals:

A prosperous Wales, A resilient Wales, A healthier Wales, A more equal Wales, A Wales of cohesive communities, A Wales of vibrant culture and thriving Welsh language, A globally responsible Wales.

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Performance measures where identifiable	Is there a risk this will not be achieved?
Improved access to green spaces in the local community	No
Improved knowledge of barriers to accessing green space	No
Quantifiable measures	
Improvement in access to green space in the local community to encourage greater use.	
Improved knowledge and understanding to the barriers to accessing green space	
Community involvement in protecting and enhancing the natural environment	

Evidence

- Green Spaces Core group up and running, next meeting is 6th March. There is also a wider network of people and organisations interests.
- Draft Green Infrastructure plan for the county borough completed.
- Partners working together on a Green Active Travel project at Tir y Berth, which will be completed by spring 2019
- Partners have commissioned a 'mapping project' in Ystrad Mynach – looking at use of green space and future opportunities.
- ENRaW Grant Applications – Collaborative bids prepared by partners in the SouthEast Wales area, primarily Gwent, two separate applications submitted which are inextricably linked, 'Gwent Green Grid' and 'A Resilient Greater Gwent'. Programme due to start in April 2019, if successful.

Ref	Key Tasks	Progress
A	Create, complete and implement an integrated Green Infrastructure Strategy.	Draft Green Infrastructure Strategy is ready. CCBC working with consultants (TACP) to finalise and there will be further stakeholder workshops. Final version of GI Strategy will be delivered by spring 2019 with an integrated action plan and this will be presented to the PSB for input/action.
B	Establish a funding group of PSB organisations to share knowledge and identify opportunities for collaborative projects and funding bids.	Green Spaces Core Group established – first meeting was in Dec 2018 and next meeting is 6 th March. Members of this group are currently part of other local and regional funding bids. This information is shared through the Green Spaces Core Group and wider network to ensure that everything is joined up. For example, members involved in current bids to WG ENRaW fund (Enabling Natural Resources and Wellbeing).
C	Map existing delivery, assets, opportunities and gaps of our green spaces and identify opportunities for change.	<p>NRW has provided £5k funding for a piece of ‘community engagement’ work in Ystrad Mynach, looking at the use of local green spaces by people. CCBC, Groundwork and NRW are steering the project but it will involve widespread engagement with the community and other organisations. It links closely to the borough-wide GI Strategy, exploring provision in detail in one locality. The focus is to consider:</p> <ol style="list-style-type: none"> 1) The provision of green space within the community 2) The maintenance of the community green space 3) The use of that green space by the community and community interaction with it 4) The future opportunities for that green space, including opportunities for greater community participation and involvement <p>This work will be delivered by April/May 2019.</p> <p>Work of RDP project on Caerphilly Landscape Strategy. The partnership has recently employed a dedicated community ranger to develop links for communities of Caerphilly basin to the wider countryside.</p>
D	Implement actions to increase the contribution that the environment makes to the health and well-being of residents.	<p>NRW, CCBC, Public Health Wales and Groundwork Wales are working together on a ‘green active travel’ project in Tir y Berth. The site was chosen as a ‘community hub’ and the project involves an existing travel route along the river Rhymney. The aim is to involve people in enhancing the site (seating, biodiversity, litter picking, interpretation, improvements to the physical access) so that it is better-used as a resource at the heart of the community - linking homes, schools and work places to improve health, well-being and connection to nature. Engagement with local schools and voluntary groups has already started and work will be ongoing over the next few months. £20k has been put forward for the project (from NRW and Public Health Wales).</p> <p>Other relevant work also being delivered by PSB partners, eg. infrastructure at Cwmcarn, various works at country parks.</p>

		<p>Sustainable Commons and Upland initiatives – including the Adventure Triangle linking Cwmcarn and Pontymoile Canal Basin across Mynydd Maen Common and the SMS Resilient Uplands Scheme, Tirwedd y Comin on Gelligaer Common.</p> <p>Involvement in the Planning System – Strategically by influencing and contributing to the formulation of policies and strategies, as well as site specific through the Development Management process on individual Planning Applications.</p>
E	Implement actions to increase volunteering in the outdoors	<p>Opportunities to link the Green Spaces and Volunteering Action Areas have been identified, for example:</p> <ul style="list-style-type: none"> • Litter and fly tipping – support and resources for people who want to tackle this in their local area • Community flood planning and flood wardens for areas at risk of flooding • Looking after green spaces – opportunities for people to work together to improve their local environment e.g. improve access, provide services, improve quality. <p>Action Area lead and PSB champion meeting with Martin Featherstone in March to discuss how to take these opportunities forward.</p> <p>Caerphilly Challenge Series Volunteers – working with the Ramblers, Caerphilly Adventure Group and others, training volunteers and providing opportunities to learn new skills and enjoy the natural environment along with surveying the Rights of Way Network.</p>
F	Identify the opportunities for PSB Partners to share resources, assets and staff.	<p>Green Space Core Group partners involved in ‘Lived Experience of Climate Change’ project in Caerphilly – focus is on last year’s forest fires at Cwmcarn. Workshop organised by external consultants for 15th March.</p> <p>Supporting Valleys Regional Park including shared environmental ranger service, developing a high-quality user and visitor experience with excellent facilities and amenities, including exemplary environmental standard and encourage and support active lifestyles to improve health and wellbeing.</p> <p>ENRAW – Two linked collaborative grant bids submitted to Welsh Government covering Regional GI Strategy for Gwent, Strategic Access Plan, GI Improvement Works, Evidence based strategic approach to biodiversity and ecosystem resilience. Working with partner authorities throughout South East Wales.</p> <p>INNS – Caerphilly CBC acting as a lead partner in the delivery of ‘Managing Invasive Plant Species’ Project/s across the region which is run as a partnership and directed through a collaborative steering group that is made up of representatives of all the key partner organisations.</p>

Guidance sought from the Public Services Board

The Green Spaces Core Group seeks advice from the PSB about suitable performance measures for the Action Area. The group has aspirations that actions will deliver a range of positive impacts such as:

- Increased use of local green spaces
- Increased and greater diversity provision of activities outdoors, contributing to increased health, wellbeing and cohesion (social prescribing)
- Increased community involvement in the provision, maintenance and enhancement of green spaces
- Increased rates of 'green' volunteering
- Increased area of 'quality' green spaces in the county borough
- Increased percentage of people travelling actively (walking and cycling)
- Increased biodiversity across the county borough

However, data for these measures is not routinely collected at the current time and it is difficult to prove causality.

Exception Report attached on This report is presented to the PSB to